

## **Public input to Ka'ōhao School Governing Board meetings**

The Governing Board agenda is published on the school's website at least 6 days prior to monthly meetings (6:30 p.m. on the 3rd Thursday of each month). Meetings are not typically held in June or December. Relevant written and oral testimony from the public are welcome.

All written testimony on agenda items received **up to 24 hours** in advance of the meeting will be distributed to the Governing Board. Written testimony may be mailed to the school (140 Alala Road, Kailua HI 96734) or emailed to [kway@kaohaschool.org](mailto:kway@kaohaschool.org).

Individuals who would like to provide oral testimony at a governing board meeting can [sign up on this form](#). The sign-up form will close 24 hours prior to the start of the Governing Board's meeting. Testifiers will have three minutes to speak when called at the meeting.

Concerns that are confidential, such as student-specific or personnel issues, can be directed to the Board in a written letter but cannot be published or accepted as part of oral testimony.

We hope that these guidelines will facilitate public input to the Governing Board.