

Ka'ōhao Public Charter School

Minutes of Board Meeting, May 27, 2020 – via Zoom

Board Members Present:

Philip Whitesell, President
Winston Sakurai, School Director
Celia Miner
Espie Chapman
Kim Hanson, Treasurer/Secretary
David Root
Eun Strawser, Vice President
Cynthia Hunter
Brian Canevari
Jim Swieter

Community Members Present:

Callie Lewis, Scribe
Pua Kaai, Charter School Commission
Jared Underwood, Parent
Angela Xoinis, KSO Membership Chair
Elizabeth Cody, Parent
Laura Young, Community Member

1. Call to Order and Approval of Minutes of April 22, 2020.

- Meeting was called to order at 6:11 pm by Phil Whitesell.
- Approval of the April Minutes was moved by Dr. Hunter and seconded by Mr. Swieter. Motion approved unanimously.

2. Community Input:

- None.

3. Finance Committee Report: Callie Lewis, Member

- The 3rd quarter financial statements were submitted to the Commission on May 15, and copies of these statements and supporting Quickbooks-generated reports were provided to the Board. As of the 3rd quarter, we have about \$300K in surplus. This is due to unexpectedly high Impact Aid, and unexpectedly low expenditures in payroll, professional development, utilities, and DOE maintenance fee. After projecting out the 4th quarter expected income and expenses, it is likely that the school will close the fiscal year with a \$300K surplus.

4. Student Council: Espie Chapman, Sponsor

- We did a virtual election this school year. The speeches were amazing and Ms. Lemes set up an online voting system.

5. PCNC Report: Espie Chapman, PCNC

- Ms. Chapman has been meeting with the KSO regularly. She met with the KSO Board and the incoming KSO President this week to discuss events for next year.

6. Director's Report: Winston Sakurai

- We are holding a drive-through promotion ceremony tomorrow for our 6th graders. It is bittersweet to send off our 6th graders and we will miss them. We did drive through yearbook distribution this week that went very smoothly.
- We are optimistic that our operating budget will not endure any cuts for next school year.
- We did receive \$5.4M in the CIP budget for our cafetorium project. Thank you to all who submitted testimony and worked on this project, and to Senator Thielen for supporting us through legislature.
- Dr. Sakurai thanked our staff for doing a great job with our online synchronous learning. He administered a survey about remote learning and the results showed satisfaction from parents

and staff regarding our communication, planning and implementation, workload, and social/emotional wellbeing. The survey about school reopening showed varied results about feeling safe, half-day schooling, alternating-day schooling, school with modified hours, and everyday schooling. Parents prefer in-school learning, whereas staff was split between distance learning and in-school learning. We will use this data to help in making decisions in the next months. Dr. Whitesell asked if the shade structure, with some modifications, could be used as a potential classroom space. Dr. Sakurai affirmed. Dr. Whitesell said that the health and safety of the kids remains the priority. Dr. Sakurai stated that we still have no guidance from the CDC, State, or labor unions. We also need to keep an eye on the health of the state's population. For now, we will plan and discuss, because decision making is premature. Dr. Strawser said that being ahead of the game with these surveys and recommendations is important. She would like to have a conversation with the Health & Safety Committee to set specific recommendations for reopening. Without guidance from the state or knowing what latitude we have as a charter school to make decisions; it is better to have plans in place than to operate in the last minute.

7. Nominating Committee Report: Cynthia Hunter

- The nominating committee has recommended three individuals for Board membership. The Committee's report will be reviewed in closed session.

9. New Business:

- None.

7. Adjournment: Members adjourned to closed session at 7:38 PM.

Next Meeting Scheduled for June 24, 2020, 6:00pm via Zoom

Submitted by Callie Lewis, Scribe

Be it resolved that:

- The Board approves the minutes of April 22, 2020.

In witness thereof, the undersigned members of the Board have duly executed this resolution on May 27, 2020.

Philip Whitesell, Kim Hanson, Espie Chapman, David Root, Eun Strawser, Brian Canevari, Celia Miner, Cindy Hunter, Jim Swieter.

Appendix to the Minutes of the Ka'ōhāo School Governing Board of May 27, 2020

On May 28, 2020, the Nominating Committee recommended to the Governing Board a revised slate of nominees for Board membership. Under the provisions of Ka'ōhāo School Bylaws section 2.10, Action Without A Meeting, the Board unanimously electronically appointed the recommended nominees to the Board on May 28, 2002. They are Jill Oliver, Jared Underwood, and Laura Young.

The appointed members became active Board members as of May 29, 2020. Their three-year terms of office begin July 1, 2020.