

Ka'ōhao Public Charter School

Minutes of Board Meeting, April 22, 2020 – via Zoom

Board Members Present:

Philip Whitesell, President
Winston Sakurai, School Director
Celia Miner - absent
Espie Chapman
Kim Hanson, Treasurer/Secretary
David Root
Eun Strawser, Vice President
Cynthia Hunter
Brian Canevari
Jim Swieter

Community Members Present:

Callie Lewis, Scribe
Pua Kaai, Charter School Commission
Jared Underwood, Parent

1. Call to Order and Approval of Minutes of February 26, 2020.

- Meeting was called to order at 6:03 pm by Phil Whitesell.
- Approval of the February Minutes was moved by Dr. Hunter and seconded by Dr. Strawser. Motion approved unanimously.

2. Community Input:

- Dr. Kaai introduced herself as a consultant for the Commission. She will be acting as our liaison. The present board members introduced themselves.

3. Director's Report: Winston Sakurai

- Many things have happened on campus since our last meeting in February. We had a Zero Waste Live Look-in on March 4 that was broadcasted over the web. It showcased our sixth graders. There were over 1000 views.
- The student council achieved the National Gold Council of Excellence. This was a 48-point standard, and it is not awarded to many elementary schools.
- Dr. Sakurai outlined our school response to the COVID-19 pandemic, which included maintaining extra cleaning/hygiene supplies, early preparation for possible school closure, communications with families, and having teachers prepare for remote learning. By mid-March, teachers were preparing remote learning lessons, letters were sent to families, facilities rentals were canceled, families were surveyed about their wellness and technology needs, and campus closed. After spring break ended, iPads were distributed to families that requested them, the Distance Learning Technology Plan was distributed to staff, virtual staff meetings began, and the Commission authorized remote learning. Since then, we have maintained communication with families, fine-tuned our remote learning process.
- Remote Learning – 100% families were contacted, 100% of students have participated in a class meeting, 99% have turned in assignments, and 94% attend class meeting daily. Mr. Root commented on how impressive it was for our staff to prepare this new means of learning in such a short time. Dr. Strawser commended Dr. Sakurai on his excellent proactiveness and preparation for remote learning which led to a much higher level of participation and engagement.
- We had to cancel our mid-cycle accreditation visit. It will be rescheduled in the fall.
- We received DOE approval to use their servers with our new phone system, but have put the project on hold until we have determination on our budget.
- The LC building roofing project is almost complete and should be completed this month.

- Dr. Hunter asked if there was a plan for our 6th grade promotion. Dr. Sakurai confirmed that they are planning something. Many classes in all grades are planning on doing in-person celebrations if the restrictions are lifted.
- Dr. Whitesell asked about the summer plans. We will be doing our normal maintenance but omitting the strip and wax of the laminate floors. The classrooms will not be dismantled and will be as ready as possible when school reopens.

4. Secretary/Treasurer's Report: Kim Hanson

- Dr. Sakurai commented on how our Federal Impact Aid and thrifty spending should leave us with a fairly large excess at the close of the 2019/2020 school year.

5. Nominating Committee Report: Cynthia Hunter

- The committee has been recruiting new board members. New nominations for the Board will be made available to the Nominating Committee by next week and we hope to have a slate for the Board's approval by the next meeting on May 27th.

6. PCNC Report: Espie Chapman, PCNC

- Ms. Chapman is working on thank you videos for the teachers.

7. KSO Report: Kristin Ball, KSO President (report presented by Ms. Lewis)

- The KSO team and Espie will request that parents and students submit a 'mahalo teachers' sign that Espie will organize into an iMovie for the teachers to view.
- We also discussed with Dr. Sakurai that we will be in full support as seen necessary for the school. Purchasing technology was talked about as a priority.
- Furthermore, the KSO board has discussed extending our assistance with the next appointed KSO board to best help the needs of the school during this time of uncertainty. This may vary member to member, and the exact duration is yet to be determined.

8. Student Council: Espie Chapman, Chair

- Student council will be doing a virtual spirit week next week.

9. New Business:

- None.

7. Adjournment: Members adjourned at 7:10 PM.

Next Meeting Scheduled for May 27, 2020, 6:00pm via Zoom

Submitted by Callie Lewis, Scribe

Be it resolved that:

- The Board approves the minutes of February 26, 2020.

In witness thereof, the undersigned members of the Board have duly executed this resolution on April 22, 2020.

Philip Whitesell, Kim Hanson, Espie Chapman, David Root, Eun Strawser, Brian Canevari, Celia Miner, Cindy Hunter, Jim Swieter.