

# **Ka'ōhao Public Charter School**

## **Minutes of Board Meeting, October 23, 2019**

### **Board Members Present:**

Philip Whitesell, President  
Winston Sakurai, School Director  
Celia Miner, via Zoom  
Espie Chapman  
Kim Hanson, Treasurer/Secretary  
David Root, via Zoom  
Eun Strawser, Vice President  
Cynthia Hunter  
Brian Canevari  
Jim Swieter

### **Community Members Present:**

Callie Lewis, Scribe  
Christina Millard, KSO VP  
Gemma Canevari, Student Council  
Josh DeWeerd, HPCS Commission

### **1. Call to Order and Approval of Minutes of August 28, 2019.**

- Meeting was called to order at 6:04 pm by Phil Whitesell.
- Approval of the August Minutes was moved by Ms. Hanson and seconded by Dr. Strawser. Motion approved unanimously.

### **2. Community Input:**

- None.

### **3. Student Council:** Espie Chapman, Sponsor

- The Student Council attended leadership camp at our school and established 3 goals: school, local, and national. They did service work, learned cheers, and planned out the school year. They also learned about leadership and bonded as a team.
- Two teams attended the Schools of the Future Conference. They presented on Zero Waste and then educated conference-goers about the funding debacle that is putting Zero Waste programs in jeopardy.

### **4. KSO Report:**

- The campout in September was successful for the community. The next major event is the carnival this Saturday. There are many competing events this weekend, so they hope that the turnout is good and that it turns a profit.
- The auction has chosen to do two special appeals. They will be raising for 2 separate items. Dr. Strawser suggested that communicating the cause is critical to auction success, and having 2 appeals can be confusing. She suggested choosing one. Ms. Lewis will discuss with the other chairs and they will decide on how to proceed.

### **5. Secretary/Treasurer's Report:** Kim Hanson

- Ms. Hanson distributed our 4<sup>th</sup> Quarter 2018-2019 financials as submitted to the Commission. They audited financials were sent out to the Board today. The auditors required us to change how we track our auction funds raised. They must be classified as restricted.
- The financial calendar was also sent to the Board. The 1<sup>st</sup> quarter 2019-2020 statement is due October 31, and the final audit is due November 1. There is an analysis of the financial performance included that compares our school to other charter schools.

### **6. Health & Safety Committee Report:**

- None.

**7. Nominating Committee Report:** Cynthia Hunter

- Natalie Nimmer has submitted a proposal for professionally recruiting board members. She noted that the majority of boards have vacancies, and it is a tough climate for recruiting members. Ms. Lewis will send out the Board tenure spreadsheet to the Board. The Board needs to examine term limits, how to extend terms, etc. The Board is aware of the need to have strong, competent, diverse representation.

**8. Director's Report:** Winston Sakurai

- We have received an SMA permit for the Shade structure project. There is the additional building permit that is needed, but this is good progress. Once the permits are in place, the construction timeline is 8-12 weeks (2-3 weeks on site). Dr. Sakurai thanked Mr. Whitesell, Mrs. Strawser, and Mr. Canevari for supporting the shade structure design/build process as he transitions into his new role.
- Our OEC ended up at 346. Our target enrollment is 344. Our upper grade levels are full. 58% are in-district, 42% are GEs. Our Kindergarten class is 72% in-district. We are wondering if the vacation rental ban will increase our in-district population.
- The Zero Waste program funding issue was covered on the front page of the Star Advertiser. The Board of Water Supply saw this article and called to donate a water catchment system. This will be integrated into the 6th grade science curriculum.
- Dr. Sakurai has posted pictures of our 22nd Century Classrooms on Instagram. Our 4th grade classes were the first to adopt this, and the rest of the classrooms are changing their configurations as well.

**9. New Business:**

- None.

**7. Adjournment:** Members adjourned at 7:31 PM.

**Next Meeting Scheduled for November 20, 2019, 6:00pm in the Ka'ōhao School Library**

Submitted by Callie Lewis, Scribe

**Be it resolved that:**

- The Board approves the minutes of August 28, 2019.

In witness thereof, the undersigned members of the Board have duly executed this resolution on October 23, 2019.

*Philip Whitesell, Kim Hanson, Espie Chapman, David Root, Eun Strawser, Brian Canevari, Celia Miner, Cindy Hunter, Jim Swieter.*