

Ka'ōhao Public Charter School

Minutes of Board Meeting, July 24, 2019

Board Members present:

Philip Whitesell, President
Winston Sakurai, School Director
Espie Chapman
Kim Hanson, Treasurer/Secretary
David Root, via Skype
Eun Strawser, Vice President
Cynthia Hunter, via Zoom
Jim Swieter
Celia Miner – absent
Brian Canevari – absent

Community members present:

None

1. Call to Order and Approval of Minutes of May 22, 2019.

- Meeting was called to order at 6:08 p.m. by Dr. Whitesell.
- Approval of the May Minutes was moved by Dr. Hunter and seconded by Mrs. Chapman. Motion approved unanimously.

2. Community Input:

- None.

3. Student Council Report: Espie Chapman, Sponsor

- Mrs. Chapman reported Student Council has not met since the May board meeting. Dr. Sakurai suggested coming early with welcome signs on Aug 2, the first day of school. There will be a regular school schedule on that day.

4. KSO Report:

- None. There will be a Wednesday, July 31 lunch with staff and KSO.

5. Secretary/Treasurer's Report: Kim Hanson

- Mrs. Hanson presented a draft of the 2019-2020 Budget prepared by Mrs. Lewis. The board discussed various aspects of the budget and financial reporting and recommended Dr. Sakurai meet with Callie to collaborate on final edits of the 2019-2020 Budget.
- The board confirmed its decision to reinvest school reserve funds previously held in a New York Life annuity that matured on May 26, 2019. Mrs. Hanson reported the fund is currently earning 1.21% in a New York Life account. The reserve fund will be reinvested by Mrs. Lewis in two Bank of Hawaii jumbo CDs in the amount of \$200,000 each plus interest earned, one for a term of 2 years and the other for a term of 3 years.

6. Health and Safety Report:

- None

7. Director's Report: Winston Sakurai

- Dr. Sakurai reported he is working with staff, asking questions, and getting the campus ready for the new school year. The theme of his agenda will be communication and trust.
- Enrollment is expected to be at near full capacity in all grades except 3rd grade that is short a couple of students. There is heavy demand for kindergarten enrollment. The board discussed

enrollment standards and fairness. Estimated enrollment is 342, maximum enrollment is 344 (K-44, 1-44, 2-48, 3-52, 4-52, 5-52, 6-52).

- Dr. Sakurai reported Governor Ige signed HB 1259 which is now Act 40 (19), relating to Capital Improvement Projects. Ka'ōhao School received a Construction-in-Progress survey request related to funds allocated by the legislature for design, construction, and equipment for a cafeteria / multipurpose building, renovation of kitchen building for administrative facilities, ground and site improvements, and equipment and appurtenances. Total funding not yet released by the legislature is allocated by year as follows:
 - FY19-20 \$700,000
 - FY20-21 \$6,250,000
- Dr. Sakurai reported the shade structure proposal was signed by Dr. Noh and building permitting is in process. There will be an initial meeting on Aug 5 with Mr. Canevari, Project Manager, and stakeholders.
- Dr. Sakurai is working on a new social media project for the school.

8. New Business:

- Dr. Strawser moved that Dr. Hunter be appointed Chair of the Nominating Committee and seconded by Mrs. Hanson. Motion approved unanimously.

9. Adjournment: Members adjourned at 7:46 p.m.

Next Meeting Scheduled for August 28, 2019, 6:00 p.m. in the Ka'ōhao School Library

Submitted by Kim Hanson, Scribe

Be it resolved that:

- The Board approves the minutes of May 22, 2019.

In witness thereof, the undersigned members of the Board have duly executed this resolution on July 24, 2019.

Philip Whitesell, Kim Hansen, Espie Chapman, David Root, Eun Strawser, Brian Canevari, Celia Miner, Cindy Hunter, Jim Swieter.