

GENERAL INFORMATION

DAILY SCHEDULE

7:30 am	Campus Open to Students, School Office Opens
7:50 am	Warning Bell Rings
7:55 am	School Starts (Morning Assembly)
9:35-9:55 am	Morning Recess
11:30-11:52 am	K-3 rd Grade Lunch/4 th -6 th Grade Recess
11:53 am-12:15 pm	K-3 rd Grade Recess/4 th -6 th Grade Lunch
1:10 pm	All-Grade Dismissal (Wednesday Only)
1:30 pm	Campus Closed to Students (Wednesday Only)
2:10 pm	All-Grade Dismissal (M, T, Th, F)
2:30 pm	Campus Closed to Students (M, T, Th, F)
4:00 pm	School Office Closes

SUPERVISION & LIABILITY

Ka'ōhāo Public Charter School provides supervision of students between 7:30am and 2:30pm (1:30pm on Wednesdays). Children who do not have organized after-school activities ***MUST BE OFF CAMPUS BY 2:30pm (1:30pm on Wednesdays).***

OFFICE HOURS

The office is open Monday through Friday from 7:30am-4:00pm. During Summer, Fall, Winter, and Spring Breaks the office is generally open from 8am-3pm, but please call to confirm hours or make an appointment. It is closed on weekends, state, and federal holidays. Office hours are subject to change.

CONTACT INFORMATION

Changes in phone numbers, mailing address, email address, and/or physical address must be updated with the front office within 24 hours.

VOLUNTEER INFORMATION

Ka'ōhāo Public Charter School expects parents, guardians, 'ohana, and other members of the community to share their time, knowledge, and abilities with our students. Community volunteers in our school enrich the total educational program and strengthen our school's relationships with neighbors, businesses, public agencies and private institutions.

As part of the process of applying to be a volunteer, we may require that you authorize us to perform reference, credential, and background checks. Please complete and return the Volunteer Survey included in this handbook. Volunteer registration forms and expectations are available in the front office.