

# Ka'ōhao Public Charter School

## Minutes of Board Meeting, March 27, 2019

### **Board Members present:**

Philip Whitesell, President  
Ed Noh, School Director  
Celia Miner  
Espie Chapman  
Kim Hanson, Treasurer/Secretary  
David Root, via Skype  
Eun Strawser, Vice President  
Cynthia Hunter  
Brian Canevari  
Jim Swieter

### **Community members present:**

Callie Lewis, Scribe  
Lynn Zinsius, Teacher  
Heather Tyrrell, Teacher  
Angela Xoinis, KSO VP

### **1. Call to Order and Approval of Minutes of February 27, 2019.**

- Meeting was called to order at 6:03pm by Phil Whitesell.
- Approval of the February Minutes was moved by Ms. Hanson and seconded by Dr. Strawser. Motion approved unanimously.

### **2. Community Input:**

- None.

### **3. Student Council Report:** Espie Chapman, Sponsor

- StuCo started a partnership with Family Promise. They used the dance proceeds to buy rice cookers and are collecting baskets of household goods/toiletries to donate.

### **4. KSO Report:**

- Membership dues collected this year were \$4000. This money went to mini grants.
- The KSO is working on getting speakers to present at meetings. They are also working on communication but haven't had success with Facebook. They started a Google group which seems to be working better.
- KSO will be hosting a lei stand for May Day this year.
- The annual Campus Campout will be May 10.
- Ms. Chapman added that Ms. Xoinis headed the staff appreciation week, and it was a wonderful treat for staff.

### **5. Secretary/Treasurer's Report:** Kim Hanson

- A company approached the Board about providing reimbursement services for school expenses. There is no cost to the school, but there is a fee to each participant (~\$11/mo). This is ultimately not a board issue because the company will work directly with the staff. We have not taken this step yet.

### **6. Health and Safety Report:** Brian Canevari

- The State AG called on March 8, 2019 to confirm receipt of the letters (12 documents) regarding the safety issues on Alala Road. He understands that enforcing is the hardest part and feels like there is nothing more that we can do at this time. Ms. Miner suggested that we send the AG an email reiterating what he said, just so that we have something in writing. He does not seem willing to put anything in writing. Dr. Noh will work with Ms. Miner on drafting this letter.

## **7. Director's Report: Ed Noh**

- Dr. Noh presented a slideshow from the 4<sup>th</sup> Grade trip to Kauai. In 9 minivans, they went to the Kauai Museum, did a service-learning project at the Alekoko Fishpond (aka Menehune Fishpond), camped in Koke'e, hiked Waimea Canyon (4mi round trip), did a variety of workshops, and had s'mores around the campfire. Mr. Canevari suggested showing some of the slides to the upcoming 4<sup>th</sup> graders so that they are excited for next year's trip. Dr. Whitesell asked if it was as much of a cultural experience as the Big Island. He said it's probably not as cultural, as it is more of a camp experience.
- The shade structure project is still in progress. The permitting is submitted, the soil samples were sent in, and they are expediting as much as possible. Dr. Strawser added that the auction debrief meeting, parents were still very unclear as to what was happening with the shade project. She suggested additional communication with parents.
- The P7 trailer is vacated due to mold concerns. The DOE is still working on mitigating the mold issue. This week, all items were removed from the trailer. The two teachers that worked in there are still displaced. It will likely not be available for use until next school year. Mr. Canevari asked if there was a mobile space that we could bring in temporarily. There was not an answer to this question.

## **8. Director Search Committee Report: Eun Strawser, Board Representative Member**

- The timeline is pretty quick, but we are keeping in line with other searches. We had over 100 applicants, and the Search Consultant used a rubric created by the committee to narrow it down to 16 finalists. Then the Search Committee narrowed this down to 11 finalists. These finalists were presented to the Board via email.
- The 11 finalists will be asked to answer 3 questions and submit a 3 minute video. These are due April 1, then the Search Committee will review on April 5 to narrow recommendations down to 3 candidates. Then the Board will review and can approve the 3 finalists.
- The 3 finalists will come to Ka'ohao campus to do an all-day interview April 15-18.
- On April 22, the Search Committee will rank the 3 finalists and provide the ranking to the Board. The Board will review on April 24.
- Dr. Hunter asked about the process narrowing down from 100 to 16 candidates. Dr. Strawser confirmed that it was fair and clear as to why this large group was not selected.
- Dr. Strawser moved to approve the 10 Finalists recommended by the search committee. Dr. Hunter seconded. Motion approved unanimously.

## **9. New Business:**

- None.

## **10. Adjournment:** Members adjourned at 7:00 PM.

**Next Meeting Scheduled for April 24, 2019, 6:00pm in the Ka'ōhao School Library**

Submitted by Callie Lewis, Scribe

**Be it resolved that:**

- The Board approves the minutes of February 27, 2019.
- The Board approves the 10 Director finalists recommended by the search committee.

In witness thereof, the undersigned members of the Board have duly executed this resolution on March 27, 2019.

*Philip Whitesell, Kim Hansen, Espie Chapman, David Root, Eun Strawser, Brian Canevari, Celia Miner, Cindy Hunter, Jim Swieter.*