

Ka'ōhao Public Charter School

Minutes of Board Meeting, November 28, 2018

Board Members present:

Phil Whitesell, President
Ed Noh, School Director
Celia Miner
Espie Chapman
Kim Hanson, Treasurer/Secretary
David Root
Eun Strawser, Vice President
Cynthia Hunter – absent
Brian Canevari
Jim Swieter

Community members present:

Callie Lewis, Scribe
Heather Tyrrell – SPED Teacher

1. Call to Order and Approval of Minutes of October 24, 2018.

- Meeting was called to order at 6:06pm by Phil Whitesell.
- Approval of the October Minutes was moved by Mr. Root and seconded by Mr. Canevari. Motion approved unanimously.
- Mr. Root asked Ms. Tyrrell what the biggest challenges are as a SPED teacher. Ms. Tyrrell explained that balancing staffing and time with the push for inclusion is the biggest challenge, especially in Hawaii.

2. Student Council Report: Espie Chapman, Sponsor

- The first dance “Thanks for Giving Dance” will be held this Friday from 6-pm. Snacks, pizza, and drinks will be available for purchase. Only 4th-6th graders may attend. Student Council representative and their parents will staff the event.

3. KSO Report: Ed Noh, on behalf of KSO

- There are two new members on the board of the KSO: Sylvie Russe and Natasha Durgan. They will be assisting with the cookies and milk sponsorship at the school's winter concert on December 14.

4. Secretary/Treasurer's Report: Kim Hanson

- Ms. Hanson presented a summary of the financial review for SY 2017-2018. The major journal adjustments were noted (depreciation, computer lease, payroll timing for 10-month staff, accrued vacation). The management discussion and analysis document is not required for financial reviews, so it is not present. The comparative financial statements show a significant increase in net assets of ~\$300K. The increase on net income was \$358K. She also discussed some of the larger changes in expenses. The notes to the financial statements are mostly standard disclosures, but include added notes relating to the retirement benefits which do not affect the school financially in any way. They also included recent changes in GAAP standards that may change the school's financial statements in the future.

5. Health and Safety Report: Brian Canevari

- The Board presented a letter that is to be distributed to the residents on Alala Road that occupy houses along the unimproved sidewalk area that our students use to walk and ride to school. All parties are interested in protecting the safety of our students and are looking for a cooperative means of ensuring this. Ms. Miner suggested having a meeting with the residents. She also noted that there may be a legal requirement to cooperating once we issue a letter asking for action to protect the safety of our students. Dr. Strawser made the motion to send

the letter. The final draft will be emailed to the board. Mr. Swieter seconded. Motion approved unanimously.

- The crosswalks on the multi-use path have been repainted, and we are waiting for the Alala Road/Kawailoa Road intersection to be painted.
- Dr. Noh announced that the school passed the annual fire inspection.

6. Director's Report: Ed Noh

- Dr. Noh thanked the board for their support while he was out on medical leave last month. While he was out, the school had a planned writing retreat for upper elementary teachers. The event went on as planned and Dr. Noh was impressed with the productivity of the team. The next step will be a similar retreat for the lower elementary teachers.
- Dr. Noh has been working on the Value-Added Measurement (VAM) tool that is required by the Commission. The tool (related to measuring our Project-Based Learning curriculum) was presented to the Charter School Commission and approved.
- The school is participating in the Tripod Student Perception Survey. For DOE schools, this is tied to the teacher evaluations. 3-6 graders can participate, and parents can opt out if they want.
- Dr. Noh, Mr. Canevari, and Ms. Hanson attended a general ethics training put on by the Hawaii Ethics Commission. The AG has a hotline that anyone can call with ethics related questions (i.e. conflicts of interest, contracts, etc.). The major takeaway is that if something seems unethical or could be perceived as unethical, just ask.
- Dr. Noh and Dr. Whitesell attended a meeting on Hawaii Island about the Hawaii Public Charter Schools Network (HPCSN). HPCSN was created to support schools and lobby for legislation favoring charter schools. It has recently dissolved, so the charter schools have joined together to resurrect HPCSN and focus on 5 main issues, including facilities, per pupil funding, transportation, school lunches, and multiple authorizers. The Commission is interested in starting a separate arm to provide support to schools. The new HPCSN will work on allowing multiple authorizers of charter schools (currently the Commission is the only authorizer). Dr. Noh volunteered to be on the HPCSN interim board.

7. New Business:

- None.

8. Adjournment: Members adjourned at 7:45 PM.

Next Meeting Scheduled for January 23, 2018, 6:00pm in the Ka'ōhao School Library

Submitted by Callie Lewis, Scribe

Be it resolved that:

- The Board approves the minutes of October 24, 2018.
- The Board approves the sending of a letter to 5 Alala Road residents asking for cooperation in protecting our students' safety (see next page for copy of letter).

In witness thereof, the undersigned members of the Board have duly executed this resolution on November 28, 2018.

Philip Whitesell, Kim Hansen, Espie Chapman, David Root, Eun Strawser, Brian Canevari, Celia Miner, Cindy Hunter, Jim Swieter.



State of Hawaii
Ka’ōhāo Public Charter School
140 Alala Road
Kailua, HI 96734

November 30, 2018

Aloha Alala Road Neighbors,

The Governing Board and staff of Ka’ōhāo Public Charter School are obligated to protect the safety of our students both on campus and in the school safety zone, which extends for a radius of 1000 feet from school property. Our obligation is supported by our affiliation with the Safe Routes to School National Partnership. We believe you share our concerns.

We ask that the residents of the properties abutting the unimproved sidewalk area along Alala Road from Kawailoa Road to the entrance to Ka’ōhāo School agree to not obstruct this area in any manner during the hours of 7:00 to 9:00 am and 1:00 to 3:00 pm on those days when school is in session.

The safety of our students and their families is currently put at risk by the conditions in the unimproved sidewalk area parallel to the Kailua-town-side lane of Alala Road from Kawailoa Road to the entrance to Ka’ōhāo School at 140 Alala Road. The unimproved sidewalk area, which is owned by the City and County of Honolulu, consists of the area between the paved roadway and the abutting property lines. It is used daily by students and their families entering and departing school grounds.

The white line demarcating the edge of the traffic lane has been mostly covered over and thus the safest route for students to travel by foot or bike is in middle of the unimproved sidewalk area. We have documented the patterns of use before and after school. Children typically walk or ride bikes as far from the roadway as possible or down the middle of the grassy area. Images show children squeezing between parked vehicles and property line fences or between parked vehicles and moving vehicles on the road. We have also observed many occasions when residents are taking care to keep this area clear during the critical hours. This is appreciated.

Ms. Joey Ann Kempson and Greg Kempson have spoken with School Director Ed Noh. Ms. Kempson stated that she is authorized to speak on behalf of the involved Alala Road residents. Therefore, I am requesting that she forward this letter to them. The Governing Board looks forward to a prompt and positive written response directed to the following email address: enoh@kaohaoschool.org.

Cordially,

Philip A. Whitesell
President, Ka’ōhāo Public Charter School Governing Board

AN AFFIRMATIVE ACTION AND EQUAL OPPORTUNITY EMPLOYER