

Ka'ōhao Public Charter School

Minutes of Board Meeting, August 29, 2018

Board Members present:

Phil Whitesell, President
Ed Noh, School Director
Celia Miner – via video
Espie Chapman
Kim Hanson, Treasurer/Secretary
David Root
Eun Strawser, Vice President
Cynthia Hunter
Brian Canevari - absent

Community members present:

Callie Lewis, Scribe
Jim Swieter, Potential Board Member
Kai Malie Medeiros, Student Council
Lahela Antonio, Student Council
Anezka Nemeč, Student Council
Jen Medeiros, Parent
Jenny Johnson, KSO President

1. Call to Order and Approval of Minutes of July 25, 2018.

- Meeting was called to order at 6:02pm by Phil Whitesell.
- Approval of the July Minutes was moved by Dr. Hunter and seconded by Mrs. Hanson. Motion approved unanimously.

2. Student Council: Kai Malie, Lahela, and Anzka

- The first event is on September 15, the annual coastal cleanup at Kailua Beach.
- Student Council goes to leadership camp at Camp Erdman September 25-26. They will also be running the dunk tank at the Ka'ohao Carnival on September 22. Then they will support the Race for the Cure that is happening in October by raising money and creating a team.

3. Nominating Committee Report: Eun Strawser, Chair

- The Nominating Committee is recommending the induction of Jim Swieter to the Board. Dr. Strawser moved, Mr. Root seconded. Motion approved unanimously.

4. Health and Safety Report: Ed Noh and Phil Whitesell

- Dr. Noh is happy that we were spared from hurricane Lane. We followed the lead of the DOE as far as closing the school, but we are also able to make closure decisions independently of the DOE based on our own safety concerns. Our school is a designated shelter, but we are a 2nd or 3rd tier shelter that would not necessarily open.
- We are holding our first drill this week (a fire drill). We are required to hold at least one drill per month (fire, shelter-in-place, lock down, ballistic missile, tsunami).
- We are collecting courage kits again this year. They are provided by each child's family and include snacks, photos, and comfort items for students in the event of an emergency.
- Instead of ordering individual water bottles, we have ordered 5gal bottles with pumps for each classroom.
- There does not seem to be any breakthrough or movement on the Safe Routes to School initiative. Mr. Swieter will research how Kaelepu Drive was turned into a one-way street. Ms. Medeiros suggested that we use an orange flag system to increase visibility of our students. The JPOs could help with this. Ms. Miner asked if we use parent crossing guards. Dr. Noh said that we do not. We have a staff member the monitors the crosswalk, but HPD eliminated our paid crossing guard position a few years ago.

5. Ka'ohao School 'Ohana: Jenny Johnson

- The Ka'ohao Carnival will be on September 22 this year. Tehani Hassett is chairing the event again and it should be a big, fun event.

- The KSO is still working on setting up a 501(c)(3). They have not been eligible for several grants and donations, especially from national companies, because we do not have this status. They have found 3 different companies to give a quote to set up the organization (separate from the school). The estimates are about \$1500. Dr. Strawser asked if there is a benefit to not getting another organization to sponsor us as a 501(c)(3) and expressed concerns about the ongoing management of an independent organization. She also asked what the qualifications would be for the 501(c)(3) board members (usually 3 are required). Ms. Johnson will contact the foundation for Malama Honua to find out how they are operating. The KSO and Ms. Chapman will research more options for management of the 501(c)(3).

5. PCNC Report: Espie Chapman

- Ms. Chapman filed for two grants for Matson 20' or 24' storage containers to donate to the school. They have identified potential containers and the donation is in process. They do not provide delivery.

6. Director's Report: Ed Noh

- Our optimum enrollment capacity is 344. Currently we are at 341. We have some classes below capacity and some above. This is the highest enrollment that we have had.
- The library received a refresh this week, and furniture has been ordered. The biggest recommendation from the designers is to add a faux-wall to split the space and reduce noise and define the space. After the space is defined, items like 3D printers will be installed.
- The shade cover issue seems to be more of a vendor issue than a procurement issue. The vendor that we had selected didn't have the correct licensing requirements (welding), so the DOE is now providing us with a list of vendors that are qualified. They also warned us that we will have to make the new structure ADA compliant, so there will be auxiliary expenses associated with this.
- Our Academic Requirements to the Commission has added a "Value Added" component. This is a goal set by the school and measured by the school. Dr. Noh has volunteered our school to Pilot this standard. This is due in September, so we may need approval via email. We also need a Board member to accompany Dr. Noh to the Commission meeting on September 28.
- The PD day this Friday will be dedicated to education about the SPED process (identification, plans, implementation, follow through). We will also discuss the "Value Added" idea. Dr. Whitesell asked if the HODOE news about failure to get SPED funding has impacted our school. Dr. Noh confirmed that we did lose one funded position through Article VI.

7. New Business:

- None.

8. Adjournment: Members adjourned at 8:12 PM.

Next Meeting Scheduled for September 26, 2018, 6:00pm in the Ka'ōhāo School Library

Submitted by Callie Lewis, Scribe

Be it resolved that:

- The Board approves the minutes of July 25, 2018.
- The Board approves Jim Swieter as the newest member of the Ka'ohao PCS Governing Board.

In witness thereof, the undersigned members of the Board have duly executed this resolution on August 29, 2018.

Philip Whitesell, Kim Hansen, Espie Chapman, David Root, Eun Strawser, Brian Canevari, Celia Miner, Cindy Hunter.