

VI. HEALTH AND SAFETY

POLICY #3

FIELD TRIPS

1. Field trips and school excursions must be planned well in advance, must be adequately chaperoned by responsible adults, must be directly related to curriculum or other identified school objectives, and must be approved by the Director or designee.
2. Student safety must be a factor in all decisions related to any field trip or excursion, including but not limited to venue, chaperonage, and transportation.
3. No student may participate in a field trip or excursion without prior written consent of a parent or guardian. The school will provide adequate on-campus supervision of students who do not have permission to participate in a field trip or excursion, unless parents prefer to keep the child at home. The school is not responsible for providing transportation for any child who is late to school and misses the arranged transportation.
4. Administrative regulations for planning and conducting field trips or excursions will be available in the school office to all classroom teachers or others who are planning an approved event and must be adhered to by all members of the planning team.
5. Lanikai Elementary PCS does not provide student accident or medical insurance. Parents/guardians are responsible for providing insurance through the state or private insurers.

Adopted: 10-10-07