

IV. SCHOOL FINANCES

POLICY #7

CONTRIBUTIONS TO LANIKAI ELEMENTARY SCHOOL

As a non-profit state entity, Lanikai Elementary School welcomes all legitimate financial and in-kind contributions. Contributions are essential to enhancing the curriculum, equipment, and facilities of the school. All contributions must comply with Hawaii State Ethics Commission guidelines.

Generally, the school encourages contributors to donate through the Lanikai School Ohana (LSO).

Contributions to Lanikai Elementary School are entirely voluntary, based on both the contributors' recognition of the high quality of education offered at Lanikai and their interest in supporting its programs.

Lanikai School is not affiliated financially with any contributor. The following statement shall be included in any promotional materials related to Lanikai Elementary School published by a contributor.

*Lanikai Elementary School does not endorse, promote, or recommend any goods or services offered by its contributors. The school is not responsible for the quality or availability of any goods or services offered by its contributors and shall be held harmless in the event of claims against a contributor.*

Information regarding opportunities or partnerships linked to contributions to the school may be made available through the LSO, placed in the school's front office, and announced in the school's newsletter. Flyers distributed to parents/guardians through the school must be for educational purposes are linked directly to school-related activities. Promotional materials for commercial or for-profit corporations generally may not be distributed through the students' "backpack express." This guideline is consistent with the State Code of Ethics that bars the use of supplies, equipment, or instructional time to promote private business purposes.

Any and all promotional materials related to the school shall be approved by the Governing Board or its designee prior to distribution.

Approved 1/28/2015.