

Ka'ōhao Public Charter School

Minutes of Board Meeting, October 24, 2018

Board Members present:

Phil Whitesell, President
Ed Noh, School Director – absent
Celia Miner
Espie Chapman
Kim Hanson, Treasurer/Secretary
David Root
Eun Strawser, Vice President
Cynthia Hunter
Brian Canevari
Jim Swieter

Community members present:

Callie Lewis, Scribe

1. Call to Order and Approval of Minutes of September 26, 2018.

- Meeting was called to order at 6:04pm by Phil Whitesell.
- Approval of the September Minutes was moved by Mr. Canevari and seconded by Dr. Hunter. Motion approved unanimously.

2. Student Council Report: Espie Chapman, Sponsor

- The school was able to raise over \$5000 for the Race for the Cure, so Dr. Noh dyed his beard and hair pink.
- The winter dance and food drive are the next events. The prize for the food drive will be fresh cut fruit at recess.

3. PCNC Report: Espie Chapman

- The Ala Moana Rotary Club donated dictionaries to our 3rd graders. They also did a vision screening for all 3rd graders. They identified 13 students as needing medical follow-up for vision. Ms. Chapman also toured the Rotary members and invited someone from our school to attend a Rotary board meeting to talk about charter schools. Dr. Hunter expressed surprise at the high rate of vision issues identified. She also inquired if there is a screening process for kids with learning disabilities. There is not, however, a student may be tested if possible issues are identified by the teacher, parent, or medical professional.
- The school has purchased a fully kitted shipping container from Sustainable Coastlines, called the “Education Station”. The agreed-upon price was \$9000 plus \$450 delivery. It will arrive on November 2. Dr. Hunter offered to help with a coral reef study area.

4. Secretary/Treasurer's Report: Kim Hanson

- The board has examined the “Lanikai School” organization (Tax ID#46-4769261). After consulting with an attorney and tax accountant, the Board moves for the termination of Lanikai School's 46-4769261 account in the IRS record of 501(c)3 organizations by the proper filing of a final Form 990-N.
 - The form is to be filed by the next due date for filing by answering “yes” to the question on the 990-N asking whether the organization has terminated or has gone out of business.
 - There was no Lanikai School organization separate from the charter school formed at the time of the exemption determination and ruling, therefore there will be no termination of the ruling.
 - The new EIN 46-4769261 where 990 records were transferred was obtained prior to 4/14/2014.

- Motion was moved by Ms. Hanson, seconded by Mr. Swieter. Motion approved unanimously.
- Ms. Miner recommended that all donations made to PAF on our behalf are initially sent to the school, tracked, and that the school sends out a thank you letter prior to PAF. Ms. Hanson recommended that PAF accounting of KS donations is reconciled with KS accounting of donations send to PAF each accounting period to strengthen internal control over the donations.

5. Health and Safety Report: Brian Canevari

- The C&C found a work order from 2 years ago to paint the crosswalk at Alala Road/Kawailoa Road intersection. The Department of Facilities and Maintenance is two years behind schedule. The area by the Kailua Boat Ramp was completed recently. The safety situation is improving. We continue to encourage everyone to download the 311 app that allows for reporting of safety issues and illegal activity that need correction by City and County of Honolulu.

6. Director's Report: Ed Noh

- Absent.

7. New Business:

- None.

8. Adjournment: Members adjourned at 7:00 PM.

Next Meeting Scheduled for November 28, 2018, 6:00pm in the Ka'ōhao School Library

Submitted by Callie Lewis, Scribe

Be it resolved that:

- The Board approves the minutes of September 26, 2018.
- The Board approves the termination of Lanikai School's 46-4769261 account in the IRS record of 501(c)3 organizations by the proper filing of a final Form 990-N.

In witness thereof, the undersigned members of the Board have duly executed this resolution on October 24, 2018.

Philip Whitesell, Kim Hansen, Espie Chapman, David Root, Eun Strawser, Brian Canevari, Celia Miner, Cindy Hunter, Jim Swieter.