

Ka'ōhao Public Charter School

Minutes of Board Meeting, July 25, 2018

Board Members present:

Phil Whitesell
Ed Noh, School Director
Espie Chapman
Kim Hanson
David Root
Eun Strawser
Cindy Hunter
Celia Minor
Brian Canevari

Community Members present:

Callie Lewis, Scribe

1. Call to Order and Approval of Minutes of April 25, 2018 and May 23, 2018.

- Meeting was called to order at 6:33pm by Dr. Whitesell.
- Approval of the April and May minutes was moved by Dr. Whitesell and seconded by Ms. Chapman. Motion approved unanimously.

2. Finance Committee: Kim Hanson

- We have not finalized the numbers for the 2017-2018 school year, but preliminary numbers look like we will finish with an excess of ~\$200,000. Mr. Canevari asked about how we deal with a profit as a non-profit organization. Ms. Hanson responded that we can spend it or carry it over for use in future years.
- Dr. Hunter asked if there is a wish list used to determine ways to expend these funds. Dr. Noh explained that we have gone through an exercise to determine needs, which is how we decided to fund the classroom technology. She asked if the teachers have sufficient funds for supplies. Dr. Noh affirmed. Mr. Canevari noted that his 2nd grader had several no-cost field trips this year because the teachers used excess class supply funds.
- The Board discussed some of the school's financial history with our new members. This included the history of per pupil funding, our reserve funds, and our financial sponsorship relationship with our parent/teacher organization, the KSO.

3. Health and Safety: Brian Canevari, Chair

- Mr. Canevari has been working on our Safe Routes to School (SRTS) issue. He had drafted a letter to SRTS but was notified today that they have issued us a letter. The SRTS representative did not sound optimistic about the insufficient sidewalks being an engineering problem. It will likely continue to be a law enforcement problem. They may replace some "School Zone" signs with new, brighter ones. They also said that they will not place new "No Parking" signs because it is against policy. He will continue to pursue making changes to the area to get rid of the parked cars. Mr. Canevari moved to submit his letter. The discussion concluded that he will send an edited draft to the board for approval. The SRTS program has funds for Kailua, and he is determined to see it improve our keiki commutes. Dr. Whitesell noted that this is an issue with the homeowners who want to use the sidewalk area to park their vehicles, and if we change this, these neighbors will not be happy. Ms. Hanson asked if we could fund a sidewalk improvement project through a grant. Mr. Canevari said that planning would still take several years. Dr. Hunter suggested cc'ing Ikaika Anderson and Chris Lee when submitting the letter.

4. Director's Report: Ed Noh

- Dr. Noh welcomed Ms. Celia Minor and Dr. Cindy Hunter to the board. He also thanked outgoing members Todd Cullison, Oz Stender, and Judy Farnham-Pao.
- We have had a busy campus so far this summer. HSM-78 brought 200 sailors to work on our campus for a few hours in July. A parent, Mike Cowland, volunteered to take on the HUGE project of painting the bookshelves in the library. They are now a nice off-white color. We currently have 100 teenage girls from the LDS Kailua Ward that will be touching up paint throughout the campus and re-shelving books in the library. This week, we also hosted a group of ~30 women from WCCC who worked hard on campus trimming plants, cleaning, and helping the custodial staff. Dr. Noh acknowledged our head custodian, Mary Crawford, for nurturing this relationship with WCCC. We also have seeded the assembly area with guidance from Mindy Jaffe, and grass has sprouted.
- The theme for the school year is “Everyone Matters”. We will encourage the idea of inclusion, particularly during our daily assembly.
- Staffing Updates – after 15 years of service at Ka’ohao, Dr. Lorna Gomes has accepted a job with WDO as a Teacher Mentor. We have moved Ms. Maria Gomes back to 4th grade to fill the position. We have emergency hired a new Kindergarten teacher, Mimi Ishikawa.
- We are still working on the shade structure. Because of the size/cost, the DOE Procurement Office has gotten involved. This is despite the fact the charter schools are exempt from State Procurement Policy. Dr. Noh has approached the Commission to advocate for us on this matter. Dr. Noh is disappointed that the project was not completed this summer. He will be communicating an update to our families shortly; he is just waiting for clarity on the timeline. It cannot be a brick and mortar structure, so it will be a fabric structure with a 20-year warranty. The size also cannot span the full court, so we are working on different iterations of size and location. Dr. Strawser moved that the school provide the funds for the balance of the shade structure project, up to \$100,000. Mr. Canevari seconded. Motion approved unanimously.

5. Nomination and Election of New Officers: David Root, current President

- Mr. Root also suggested that we combine the roles of Treasurer and Secretary. Mr. Canevari moved that Dr. Whitesell and Dr. Strawser take over as President and Vice-President, respectively, and Ms. Hanson continue as Treasurer and take on the role of Secretary. Ms. Minor seconded. Motion approved unanimously.
- President – Philip Whitesell
- Vice President – Eun Strawser
- Treasurer/Secretary – Kim Hanson

6. New Business:

- Mr. Root suggested that we move the regular board meetings to 6:00pm.

7. Adjournment: Members adjourned at 8:37 PM.

Next Meeting Scheduled for August 22, 2018, 6:00pm in the Ka’ohao School Library

Submitted by Callie Lewis, Scribe

Be it resolved that:

- The board approves the minutes of April 25, 2018 and May 23, 2018.
- The board approves that the school provide the funds for the balance of the shade structure project, up to \$100,000.
- Dr. Whitesell and Dr. Strawser take over as President and Vice-President, respectively, and Ms. Hanson continue as Treasurer and take on the role of Secretary

In witness thereof, the undersigned members of the Board have duly executed this resolution on July 25, 2018.

Philip Whitesell, Kim Hansen, Espie Chapman, David Root, Eun Strawser, Brian Canevari, Cindy Hunter, Celia Minor.