

# Ka'ōhao Public Charter School

## Minutes of Board Meeting, April 25, 2018

### Board Members present:

Phil Whitesell, Vice President  
Ed Noh, School Director  
Oz Stender  
Espie Chapman  
Kim Hanson, Treasurer  
David Root, President  
Eun Strawser  
Judy Farnham-Pao, Secretary  
Todd Cullison  
Brian Canevari

### Community members present:

Callie Lewis, Scribe

### 1. Call to Order and Approval of Minutes of March 28, 2018.

- Meeting was called to order at 6:32pm by David Root.
- Approval of the March minutes was moved by Mr. Canevari and seconded by Ms. Chapman. Motion approved unanimously.

### 2. PCNC Report: Espie Chapman, PCNC

- Mr. Root discussed the need for a 501c3 separate from the school to manage the fundraised money that goes toward large projects (greater than \$25K). Projects funded with a 501c3 would be exempt from the State's complicated procurement process. Even though we are using local school funds for the shade structure, the timeline is greatly delayed because we need to go through the State procurement process. Ms. Chapman has been working on the process to set it up. Mr. Stender noted that it is much easier to get donations if you have a 501c3. Dr. Strawser mentioned the risk of having a new organization handling so much money. The 501c3 would need to have its own separate board. Mr. Cullison noted that it is still a challenge to fundraise even when you are a 501c3. Dr. Strawser suggested that since the shade structure is already delayed, we should table the creation of the 501c3 that would only affect future projects. Dr. Noh asked if the Board would consider having an unrelated, already-existing 501c3 be the fiscal sponsor for the school. Mr. Cullison said that he would contact some organizations regarding this matter.
- Ms. Chapman found an anonymous donor to donate the \$25K match for the Castle Grant. We expect to receive the balance \$65K from Castle in May. She wants to make sure that the donation is honored and that we see the project to fulfillment. The most recent quote has estimated over \$40K for furniture alone. Dr. Noh will be meeting with the donor to discuss expectations on how the money is spent.
- May 23 is the Volunteer Appreciation brunch and all Board members are invited to attend.

### 3. Finance Committee Report: Kim Hanson, Chair

- The budget will be reviewed in the next few weeks and we will plan to approve it at the May meeting.

### 4. Director's Report: Ed Noh

- Ms. Villegas' class used project-based learning to make a PSA video about not taking dogs on the Ka'iwa Ridge Trail (aka Pillbox) due to unsafe heat conditions. The video was presented to the Board.
- Dr. Noh presented photos and narrative about his visit to the USS Carl Vinson earlier this month. He thanked Ms. Abby Walker who nominated him for the experience.

**5. Board Nominating Committee Report:** Eun Strawser, Chair

- Dr. Strawser would like to commend 2 volunteers on the committee: Andy Laudenbach and Marissa Onaga. The committee met with candidates last night and would like to recommend Cindy Hunter and Celia Minor as Board members. This will be discussed in closed session.
- Ms. Pao asked if there had been interest or recruitment from the school staff. Dr. Strawser said that there had not been interest.

**6. New Business:** Phil Whitesell

- Dr. Whitesell asked about the plan for the distressed Banyan Tree over the stage. There is no current timeline for death or removal. Mr. Canevari noted that we need to be proactive about solutions for shade for when the tree comes down. Dr. Whitesell was also concerned about the stage remaining intact.
- Mr. Cullison announced that Lauren Roth (Follow the Drop/KUPU) is working on the Rain Garden on campus and needs a backhoe. They are currently evaluating 2 locations for the Rain Garden.
- Mr. Canevari announced that the requested Safe Routes to School engineering assessment should be done within a couple of weeks.

**7. Adjournment:** Members adjourned at 8:17 PM.

**Next Meeting Scheduled for May 23, 2018, 6:30pm in the Ka'ōhao School Library**

Submitted by Callie Lewis, Scribe

**Be it resolved that:**

- The board approves the minutes of March 28, 2018.

In witness thereof, the undersigned members of the Board have duly executed this resolution on April 25, 2018.

*Todd Cullison, Philip Whitesell, Kim Hansen, Judy Farnham-Pao, Oz Stender, Espie Chapman, David Root, Eun Strawser, Brian Canevari.*