

Ka'ōhao School

Minutes of Board Meeting, January 24, 2018

Board Members present:

Phil Whitesell, Vice President
Ed Noh, School Director
Oz Stender
Espie Chapman - Absent
Kim Hanson, Treasurer
David Root, President
Eun Strawser
Judy Farnham-Pao, Secretary
Todd Cullison
Brian Canevari

Community members present:

Callie Lewis, Scribe

1. Call to Order and Approval of Minutes of November 29, 2017.

- Meeting was called to order at 6:33pm by David Root.
- Approval of the November minutes was moved by Dr. Whitesell and seconded by Mr. Root. Motion approved unanimously.

2. Finance Committee: Kim Hanson

- The mid-year financial report was reviewed. The majority of our income has been collected for the year. KSO has earned about \$21K. Grade level fundraising brought in about \$28K. Total income is \$2.4M. The Payroll and Utilities budgets are in line with the year's progress. Net income for 6 months is \$1.3M, expenses are currently a little below budget at 42%.
- Ms. Lewis will send a condensed P&L to the entire board for review.

3. Director's Report: Ed Noh

- The auction is earlier this year, on February 10. All Board members are invited to attend.
- The school has been piloting PBL for 2 years now. Dr. Noh has wanted to create a position that is a PBL coordinator, introducing lessons at each grade level. Mr. Cullison brought up the PBL model used at Mid-Pac Institute. Dr. Whitesell asked where the money would come from to pay for this position. Dr. Noh said that he will be trying to fit it in when we work on the budgeting for SY1819 in February.
- Dr. Noh held a coffee hour this week about the school's emergency preparedness. He enjoyed the discussion and questions. He will be creating kits for each classroom to use in an emergency situation and has requested that parents send in courage kits for their students to use in an emergency. He applauds our Health and Safety committee for their continued efforts to protect our school community.
- Dr. Noh discussed a partnership with the Hawaiian Humane Society and UH Athletics. They will be hosting an event on campus the afternoon of March 3rd.
- The auction item was supposed to be a shade cover for the back field, but the cost and logistics started to grow exponentially. Dr. Noh is now considering creating another playcourt in the field and adding a canvas cover to that.

4. Student Council Report: Judy Pao, Sponsor

- Student Council concluded their Annual Food Drive for St. Anthony's Food Pantry at the Christmas Luau Dance. In addition to admission, students were asked to bring a canned good. They collected a lot of cans at the dance. Those cans were combined with what the classes collected. With the very generous help of some volunteer parents they delivered almost 1000

pounds of food! Miss Ramos' Kindergarten and Mrs. Lerma's 5th grade were the winners of our contest.

- The Christmas Luau Dance was held on December 8th. They had a really nice turn out and all of the students had a great time. They raised about \$500. The next dance will be in March before Spring Break.
- We are gearing up for our next fundraiser, Valentine Carnation Sale. The order forms will go out soon and the carnations will be delivered on Feb. 14th. This is our biggest fundraiser. We are still discussing in what way we can use our money best for the school.

5. PCNC Report: Espie Chapman, PCNC

- The \$100K grant was submitted to Harold K. Castle Foundation for STEM. \$75,000 was approved in December 2017. A \$10,000 check was sent. It is the expectation of Castle that we receive pledged resources of \$25,000 to receive for the balance \$65,000 to be released on July 15, 2018. Pledged resources may be in-kind toward the contingency. Ms. Chapman has personally asked a parent at the school for the \$25,000, but she is not sure if he will donate any amount.
- For the \$15K Pfizer Grant, the only way to find out if you won is to send in a self-addressed stamped envelope asking if you won. Ms. Chapman sent in a SASE and is waiting for the response.
- \$2500 NOAA Grant - Ka'ōhao was not selected.
- Ms. Chapman will apply for 3 more grants through Kokua Hawaii Foundation by March 1. All three will total \$3,000.
- 4th grade was interviewed by Hawaii News Now's Stephanie Lum regarding Zero Waste and why is it important. The news story will likely air this Thursday.
- 40 bins of compost were harvested from a compost pile which had about 1,000 pounds of captured food waste. Compost will be used in our garden as well as sold to community gardeners.
- Great turn out and kudos to Ed for holding first ever, "In the Noh" coffee talk with Director. About 40 parents attended this morning's meeting and had great ideas to share with us. The parents appreciated the discussion about a difficult subject (emergency preparedness) which needed to be discussed so we are all prepared.

6. KSO Report:

- Nothing to report.

7. Health & Safety Report: Brian Canevari, Member

- Safe Routes to School survey results showed that 80% of students arrive by car. The parked cars on the unimproved sidewalk on Alala Road seem to be getting worse. The parent survey still needs to be analyzed. There will be another survey done in February. Mr. Canevari is looking into a grant for a system to notify parents when their children arrive at the school.

8. New Business: Eun Strawser, Nominating Committee; Todd Cullison, Member

- Dr. Strawser has multiple community members that are interested in joining the Board. There are 3 open positions. Interviews will be in February or March.
- Mr. Cullison attended the meeting on 1/23/2018 in the Ka'ōhao Cafeteria about the Ka'iwa Ridge Trail. Rep. Chris Lee and Rep. Laura Thielen mentioned that the school's facilities need updated and asked for the community's support. Our 1st grade class submitted their input to the meeting.

9. Adjournment: Members adjourned at 7:49 PM.

Next Meeting Scheduled for February 28, 2018, 6:30pm in the Ka'ōhāo School Library

Submitted by Callie Lewis, Scribe

Be it resolved that:

- The board approves the minutes of November 29, 2017.

In witness thereof, the undersigned members of the Board have duly executed this resolution on January 24, 2018.

Todd Cullison, Philip Whitesell, Kim Hansen, Judy Farnham-Pao, Oz Stender, Espie Chapman, David Root, Eun Strawser, Brian Canevari.