

Ka'ōhao School

Minutes of Board Meeting, February 28, 2018

Board Members present:

Phil Whitesell, Vice President
Ed Noh, School Director
Oz Stender – absent
Espie Chapman
Kim Hanson, Treasurer
David Root, President
Eun Strawser
Judy Farnham-Pao, Secretary
Todd Cullison – absent
Brian Canevari

Community members present:

Callie Lewis, Scribe

1. Call to Order and Approval of Minutes of January 24, 2018.

- Meeting was called to order at 6:36pm by David Root.
- Approval of the January minutes was moved by Dr. Strawser and seconded by Mr. Canevari. Motion approved unanimously.

2. Student Council Report: Judy Pao, Sponsor

- Student Council recently held their annual Carnation Sale for Valentine's Day. They distributed around 700 carnations on February 14th, grossing \$1,160 and netting \$632.57.
- Spirit Week will be the week of March 12-16, the week before Spring Break.
- Friday, March 16th will be the date for our last dance of the year. Our theme is "Green Spring Fling". The dance will be from 6-8pm in the cafe. Admission will be \$5.00 presale, \$6.00 at the door. We will do pre-orders for pizza and drink with admission for \$10.00. Additional food will be available for sale at the dance.
- Student Council and JPO's yearly field trip to the Waterpark will be on Friday, May 25. This day is their reward for being leaders at our school.
- Student Council also spent a great deal of time discussing and finalizing rules for the 4-Square Court.

3. PCNC Report: Espie Chapman, PCNC

- Nothing to report.

4. Community Input:

- None.

5. Director's Report: Ed Noh

- Dr. Noh presented the appeal video that Deborah Glazier produced for the Vintage Lanikai Auction Gala.
- Dr. Noh had a debrief meeting with the auction chairs today. He wanted to extend gratitude to the chairs, especially Jenny Johnson and Candace Provence. They are currently looking for auction chairs for next year's event. Special thanks go to the Auction Committee:
 - Jenny Johnson (Co-Chair)
 - Candace Provence (Co-Chair)
 - Mandi Jones (Procurement)
 - Julie Boykin (Classroom Projects)
 - Espie Chapman (Teacher Experiences)

- Jaymie Tyau (Decorations)
- Wylie Nash (Marketing)
- Deborah Glazier (Video)
- Shawna Wataoka (Tech Support)
- Callie Lewis (Finances)

There were also countless numbers of volunteers within each committee that also need recognition, in addition to the staff who volunteered so many teacher experiences, as well as classroom projects.

- Numbers are still being reconciled, but all indicators are very positive. We had an Auction C'ee Debrief meeting today to evaluate this year's event (what went well, what can be better) and began to plan for next year. The tentative date is set for Saturday, February 23, 2019.
- The outside shade cover project is on schedule. Dr. Noh is currently working on procurement.
- One project left is to officially file for a 501(c)3. We are currently a tax-exempt state entity, but this status excludes us from national grants and donations.
- Dr. Noh went to the NCCE conference in Seattle via Title IIA funding. The conference was high-quality, and he would like to take staff with him next year. The focus was on the iterative process of creating something new. He is also attending the PBL World conference this summer and taking 5 staff members. Title IIA is funding some of this expense as well.

7. Health & Safety Report: Brian Canevari, Member

- Dr. Noh would like to host another coffee hour covering the subject of active shooters on campus. He plans on presenting our current security provisions. Mr. Root asked about current DOE policies. Dr. Whitesell wondered if we need to present a plan for increased security.
- The school has developed some emergency supply kits for the classroom using the supply fees that parents paid at the beginning of the year. This includes flashlights, lanterns, radios, and other miscellaneous items.
- Mr. Canevari reviewed the results from his Safe Routes to School survey. About 80% of students arrive by car. Most kids live 1-2mi away from school. The primary reason for not using alternative transportation was safety of intersections and crossings. Mr. Canevari will be thinking about ways to incentivize families to use alternative transportation.

8. New Business:

- The Board acknowledges receipt of a letter from a parent.

9. Adjournment: Members adjourned at 7:21 PM.

Next Meeting Scheduled for March 28, 2018, 6:30pm in the Ka'ōhao School Library

Submitted by Callie Lewis, Scribe

Be it resolved that:

- The board approves the minutes of January 24, 2018.

In witness thereof, the undersigned members of the Board have duly executed this resolution on February 28, 2018.

Todd Cullison, Philip Whitesell, Kim Hansen, Judy Farnham-Pao, Oz Stender, Espie Chapman, David Root, Eun Strawser, Brian Canevari.