

# Ka'ohao School

## Minutes of Board Meeting, September 27, 2017

### Board Members present:

Phil Whitesell, Vice President  
Ed Noh, School Director  
Oz Stender  
Espie Chapman  
Kim Hanson, Treasurer  
David Root, President  
Eun Strawser  
Judy Farnham-Pao, Secretary  
Todd Cullison – Absent  
Brian Canevari

### Community members present:

None

### 1. Call to Order and Approval of Minutes of August 23, 2017.

- Meeting was called to order at 6:32pm by David Root.
- Approval of the August minutes was moved by Dr. Whitesell and seconded by Mr. Stender. Motion approved unanimously.

### 2. Fiscal Year 2017/2018 Budget:

- Per budget report submitted by the Business Manager
- Of note: projected per pupil # 325 at allotment of \$7323.66 - locks in 10/15/2017
- Garden Income/Grants set aside for Zero Waste efforts
- HIT expense - school covers expenses for staff travel
- At next board meeting, salary payroll expenses will be reported pending HSTA
- Textbooks and Technology refresh with increase in budget as place holders pending enrollment
- Office expenses anticipating branding name transition
- Lunch program - school ends up paying for this given limited governmental resources for Charter vs DOE
- Anticipated Total deficit of ~\$10,000 vs reported \$60, 440.20 - pending Charter Commission
- Mr. Stender and Mr. Canevari suggest taking out the unpredictable line items in the budget until the final enrollment to decrease confusion - Kim and Callie to reformat as “adjustments” in the budget (suggestions given were with footnotes or different format)
- Utilities discussion:
  - Mr. Canevari recommends looking into resourcing irrigation opportunities given school's gardening efforts and decreasing sewage utilization - Mr. Canevari to do further investigation
  - Steady increase of energy consumption given A/C
- All edits and further feedback deadline via electronic communication given to Business Manager by 10/4/2017 by Board Members to be finalized for review 10/6/2017

### 3. Governing Board Member Terms and Limits: David Root, GB President

- Current terms and limits review
  - End of School Year 2017-2018: Judy (6 years), Todd (6 years)
  - End of School Year 2018-2019: Eun (6 years), Espie (6 years), Phil (6 years)
  - End of School Year 2019-2020: Oz (6 years), Kim (6 years)
  - End of School Year 2020-2021: Dave (6 years)
  - End of School Year 2022-2023: Brian (6 years)

- Nominating Committee to make recommendations for new and renewed members with board approval. Vote to amend the By-law was proposed for term commencement:
  - 2.02: Governing board members will be selected in a manner determined by the board. Each member position will have a term of three years. Terms will begin on July 1st and end on June 30th. No individual who has been removed from the governing board previously may serve as a member. No two immediate family members may serve on the board at the same time.
  - 2.05: In the case of any position vacated prior to the expiration of its term, the remaining members, although less than a quorum, may fill such term by the affirmative vote of a majority of the remaining members for the duration of the unexpired term. At the expiration of the term, a new member or continuing member will be selected in keeping with the provisions of Section 2.02.
- Moved to amend by-laws by Ms. Hanson, seconded by Mr. Stender, approved by board.

**4. Student Council Report:** Judy Farnham-Pao, Leader

- SC helped out with Love of Reading Night
- Dunk tank run by SC for School Carnival - all funds will be kept from this activity for Hurricane Relief
- Ms. Chapman to help with leadership equipping with SC
- Upcoming events: Food pantry drive for St. Anthony's and Dance

**5. KSO Report:** Janny Gibson, President - absent

- No Report.

**6. Director's Report:** Ed Noh, Director

- **Professional Development Day on September 1, 2017 at Ulupō Heiau State Historic Site.** As a school, we have been promoting ways to learn outside the classroom using the theme of "Thinking Outside the Box, Learning Outside the Classroom". Dr. Noh wanted to model this first with the staff, giving permission to take students on excursions to reinforce the learning in the classroom. Feedback from the staff was very positive, as it was an enriching experience to learn about a resource in our community.
- **Dr. Noh shared some very good news!!!** This week, we were given news that our school is #1 in the entire state for both DOE and charter schools for academic proficiency in the areas of English/Language Arts, Math, and Science! Check out the link for more info:  
<http://www.hawaiipublicschools.org/ConnectWithUs/MediaRoom/PressReleases/Pages/2016-17-Strive-HI.aspx>

**Highest Achieving Schools in Meeting English Language Arts/Literacy Standards**

*Statewide: 50%*

Lanikai EI	88%
Kaelepulu EI	84%
Mililani Ike EI	82%
Momilani EI	81%
de Silva EI	80%
Mililani Uka EI	79%
Hickam EI	79%
Kaiser High	79%
Koko Head EI	78%
Pauoa EI	77%
Manoa EI	77%
Aina Haina EI	77%
Roosevelt High	77%
Waikiki EI	76%
Noelani EI	75%

**Highest Achieving Schools in Meeting Math Standards**

*Statewide: 42%*

Lanikai EI	89%
Momilani EI	87%
Pauoa EI	81%
Noelani EI	79%
Waikiki EI	79%
Mililani Ike EI	78%
Maemae EI	76%
Wilson EI	76%
Kaelepulu EI	75%
Aliiolani EI	75%
Mililani Mauka EI	75%
Mililani Uka EI	75%
Palisades EI	74%
Laie EI	73%
Pearl Ridge EI	73%

### Highest Achieving Schools in Meeting Science Standards

Statewide: 46%

Lanikai EI	98%
Maunawili EI	96%
Haleiwa EI	96%
Kaelepulu EI	92%
Mililani Ike EI	92%
Manoa EI	91%
Maemae EI	91%
Kamalii EI	91%
Pearl City EI	91%
Waikiki EI	90%
Mililani Mauka EI	89%
Hickam EI	88%
Alkahi EI	88%
Waiau EI	88%
Koko Head EI	87%

- As a public school, all 3rd - 6th Grade students are required to participate in the state assessment, SBA (Smarter Balanced Assessment), as part of ESSA (Every Student Succeeds Act) which addresses the CCSS (Common Core State Standards). *I know, too many acronyms!!!* While we have traditionally been in the top 5% of all high performing schools in the state assessment, we have never swept all three categories! This speaks volumes about the quality of our teaching staff and the readiness of our students for learning.

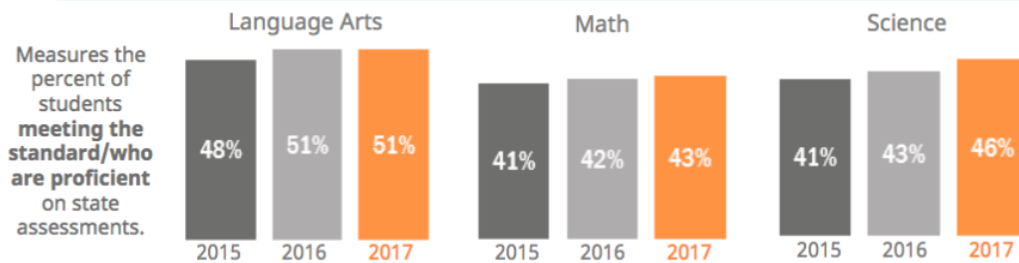


## Strive HI Statewide Snapshot

This annual summary of the state's performance on key indicators of student success shows the state's progress on the Strategic Plan and federally-required indicators under the Every Student Succeeds Act. These results help inform action for teachers, principals, community members, and other stakeholders.



### How are students performing in each subject?



- We believe that learning begins in the home and that students perform best when they are safe, happy, and enriched. Our whole mission is to focus on the whole child and proudly offer an integrated and challenging curriculum BEYOND the Common Core, that reaches across the disciplines, including Physical Wellness, Technology, and an emphasis on The Arts! We affectionately, *and purposefully*, call them "The Specials."

- And the best part about our staff is that we are not settling, nor satisfied, that we are the highest performing school in the state. Per our accreditation process, we have identified areas of growth, potential, and exploration that we need to improve and are excited to engage.
- In addition to a dedicated staff, Dr. Noh identified some core areas that he believes has contributed to our ongoing success:
  - Curriculum Alignment- Ongoing process to define and refine a K-6 articulated pathway. Still working on some components, especially writing.
  - Data Teams- Periodic grade level meetings where the team discusses student needs, challenges, barriers, and strengths.
  - RtI (Response to Intervention)- A team of support staff that work with the different grade levels to provide extra support for students who need extra help in certain content areas. A new module will also work with students who are exceeding standards. We are calling it "RtHigh".
- Dr. Noh thanked the Governing Board for their support that has helped the school strive for excellence and sustain a culture of growth.
- **ROAD CONSTRUCTION ANNOUNCEMENT-** Dr. Noh informed the Board regarding a road construction project at the Kalapawai Market intersection (Kailua Road/ S Kalaheo Avenue) that is slated to commence on the week of Oct. 2nd between the hours of 8:30am - 3:30pm DAILY. The scope of the project is to improve the traffic flow in/out of the Lanikai area, by reconstructing the existing intersection to resemble a roundabout.  
**EXPECT DELAYS.** There will be temporary road closures that will MOST LIKELY affect pick up times at the end of the school day, as well as school programs, field trips, doctor appointments, volunteer opportunities, etc.  
 Every effort is being made to expedite the project, but the Dept. of Transportation is preparing for 3-6 months. Your patience and understanding will be paramount as we all deal with this uncontrollable situation.
- Dr. Noh is requesting permission to use reserve funds to address Air Conditioning needs for the LC, Office, and Art Room. And other spaces as needed (Learning Lab, Custodian)
- **4<sup>th</sup> Grade EA Position has been filled.** Dr. Noh wants to thank Mrs. Barbara Bumatay for filling in as a sub EA since the beginning of the school year. He also would like to welcome Mrs. Heather Wallenstrom to the 4<sup>th</sup> Grade team.
- **Tree Removal in the Parking Lot.** The DOE will be upgrading the water line to install a wider.

#### 5. Health & Safety Report:

- Lock down drill evaluated
- Evaluating alternate biking/walking route via Safe Routes to School
- Applying for grant for incentives for walking/biking
- Suggestion to put in bumps in the Kindergarten area to decrease speed of child cyclists

#### 7. PCNC Report: Espie Chapman, PCNC

- Kokua Hawaii Foundation Aina in Schools started this past week. The program requires at least 3 volunteer Docents per grade level which would be 21 volunteers, we have have 50 in total. 80 percent of the parents donate at least 25 hours per school year while being an Aina Docent. The current rate for Volunteer Value is \$23.07/hour.  
<http://www.thenonproffitimes.com/news-articles/volunteer-value-hits-23-07-an-hour/>
- Ms. Chapman will submit a \$5000 Grant through Lowe for a Hawaiian Garden, \$8000 American Academy of Dermatology Shade Grant, and \$10,000 Shade Grant through Frigo Cheese. In total, \$23,000 in grants will be submitted.

#### 8. New Business:

- None.

**9. Adjournment:** Members adjourned at 8:33 PM.

**Next Meeting Scheduled for October 25, 2017, 6:30pm in the Ka'ohao School Library**

Submitted by Eun Strawser

**Be it resolved that:**

- The board approves the minutes of August 23, 2017.
- The board approves the amendment to by-laws 2.02 and 2.05 regarding board member term limits.

In witness thereof, the undersigned members of the Board have duly executed this resolution on September 27, 2017.

*Todd Cullison, Philip Whitesell, Kim Hansen, Judy Farnham-Pao, Oz Stender, Espie Chapman, David Root, Eun Strawser, Brian Canevari.*